भा.क.नि. CCI A Miniratna company	**The Cotton Corporation of India Ltd.,** (A Govt. of India Undertaking) **CIN: (U51490MH1970GOI14733)** Kapas Bhavan, Plot No. 3-A, Sector 10, P.B.No. 60, CBD Belapur, Navi Mumbai – 400 614	सूचना का अधिकार

निविदा सूचना

भारतीय कपास निगम लिमिटेड कर्मचारी अंशदायी भविष्य निधि, भारतीय कपास निगम लिमिटेड कर्मचारी अंशदायी सेवानिवृत्ति निधि और भारतीय कपास निगम लिमिटेड कर्मचारी उपदान निधि के वित्तीय वर्ष 2025-26 के खातों का अंकेक्षण करने के लिए भारतीय कपास निगम लिमिटेड अंकेक्षक की नियुक्ति हेतु चार्टर्ड अकाउंटेंट फर्मों से दो बोली प्रणाली में मुहरबंद निविदाएं आमंत्रित करता है। विस्तृत नियम और शर्तों के लिए सीसीआई की वेबसाइट https://cotcorp.org.in और सरकार निविदा पोर्टल अर्थात www.eprocure.gov.in को देखें। निविदा जमा करने की अंतिम तिथि 16 दिसंबर, 2025 दोपहर 3.30 बजे तक है।

दिनांक 24.11.2025 महाप्रबंधक (वित्त)

Tender Notice

The Cotton Corporation of India Ltd., invites sealed tenders in two bid system from Chartered Accountants Firms for appointment of Auditors for undertaking the Audit of accounts of CCI Ltd. Employees Contributory Provident Fund, CCI Ltd. Employees Contributory Superannuation Fund and CCI Ltd. Employees Gratuity Fund Trusts of CCI Ltd. for the Financial Year 2025-26. For detailed terms and conditions visit CCI website at https://cotcorp.org.in and Govt. Tender Portal i.e. www.eprocure.gov.in. Last date for submission of tender is upto 3.30 p.m. of date 16th December, 2025.

Date: 24.11.2025 General Manager (Finance)

A Miniratna Company

भारतीय कपास निगम लिमिटेड
THE COTTON CORPORATION OF INDIA LTD.

(भारत सरकार का उपक्रम)

(A Government of India Undertaking)

नियमित पहचान संख्या :**U51490MH1970GOI14733**

प्रशासकीय एवं पंजीकृत कार्यालय : कपास भवन प्लॉट नं. 3 ए, सेक्टर 10, सीबीडी बेलापुर, नवी मुंबई - 400614.

Kapas Bhavan, Plot-No. 3A, Sector 10, CBD Belapur, Navi Mumbai- 400 614.

दूरभाष/Telephone –022-27579217, फ़ैक्स/Fax-022-27579219.

Web site: http://www.cotcorp.org.in, http://www.ministryoftextiles.gov.in,E-mail: headoffice@cotcorp.com

1	Title of the Tender	:	**Tender for appointment of Auditors for undertaking the Audit of Accounts of the CCI Ltd. Employees Contributory Provident Fund, CCI Ltd. Employees Contributory Superannuation Fund and CCI Ltd. Employees Gratuity Fund Trusts of CCI Ltd., for the F.Y 2025-26 at H.O, CBD Belapur, Navi Mumbai.**
2	Tender Ref. No.	:	CCI/H. O/CPF/2025-26/1
3	Product Category	:	Service
4	Sub Category	:	Professional Services
5	EMD	:	Rs. 5000/-
6	Minimum Audit Fees		Refer to point no. 5 of general terms and conditions.
7	Document Cost	:	NIL
8	Tender type	:	Professional Service
9	First announcement Date & Time	:	24.11.2025; 4.00 PM
10	Last Date & Time of Document Collection	:	15.12.2025 upto 5.00 PM
11	Last Date & Time of Submission of Tender	:	16.12.2025 upto 3.30 PM
12	Opening Date & Time	:	16.12.2025 at 4.00 PM
13	Work description	:	**To conduct Audit of Accounts of CCI Ltd. Employees Contributory Provident Fund, CCI Ltd. Employees Contributory Superannuation Fund and CCI Ltd. Employees Gratuity Fund Trusts of CCI LTD., for the F.Y 2025-26 at H.O, CBD Belapur, Navi Mumbai.**
14	Pre-Qualification	i) ii) iii) iv) v) vi)	Income Tax Permanent Account Number. GST number. The registered Chartered Accountant firm must have at least 10 years' experience. The tenderer firm must have experience of conducting Statutory Audit of company and/or such Trust Audit in at least two central Govt. /State Govt. / PSU during last 5 years. (Self-attested copy of appointment/engagement letter issued by the department must be attached). The tenderer entity/ any partner/ Director of the entity should not have been convicted in any disciplinary proceedings/criminal case by regulatory authority/court in connection with professional work. Tenderer should not be in black list of any PSU or Govt. Department. Tenderer has to submit an undertaking in this regard in the prescribed form. Audit firm should have at least one office in Mumbai/Navi Mumbai.

भारतीय कपास निगम लिमिटेड
THE COTTON CORPORATION OF INDIA LTD.
(भारत सरकार का उपक्रम)
(A Government of India Undertaking)
निगमित पहचान संख्या :**U51490MH1970GOI14733**
प्रशासकीय एवं पंजीकृत कार्यालय : कपास भवन प्लॉट नं. 3 ए, सेक्टर 10, सीबीडी बेलापुर, नवी मुंबई - 400614.
Kapas Bhavan, Plot-No. 3A, Sector 10, CBD Belapur, Navi Mumbai- 400 614.
दूरभाष/Telephone –022-27579217, फ़ैक्स/Fax-022-27579219.
Web site: http://www.cotcorp.org.in, http://www.ministryoftextiles.gov.in,E-mail: headoffice@cotcorp.com

A Miniratna Company

सूचना का अधिकार

No.: CCI/H.O./CPF/2025-26/01 Date: 24.11.2025

TENDER NOTICE

The Cotton Corporation of India Ltd. invites sealed tenders in two bid system from Chartered Accountants firms for the Appointment of Auditors for undertaking the Audit of Accounts of CCI Ltd. Employees Contributory Provident Fund, CCI Ltd. Employees Contributory Superannuation Fund and CCI Ltd. Employees Gratuity Fund Trusts of the Cotton Corporation of India Ltd for FY 2025-26 at H.O, CBD Belapur, Navi Mumbai.

Sr. No.	Particulars of the work	E. M. D in Rs.
1.	Tender for appointment of Auditors for undertaking the Audit of Accounts of CCI Ltd. Employees Contributory Provident Fund, CCI Ltd. Employees Contributory Superannuation Fund and CCI Ltd. Employees Gratuity Fund Trusts of the Cotton Corporation of India Ltd for FY 2025-26 at H.O, CBD Belapur, Navi Mumbai.	5000/-

1. Blank tender form for the said work is available at above address free of cost, on all working days between 10.00 am to 5.00 p.m. up to date 15.12.2025.
2. Minimum Audit Fee will be Rs. 5,000/- for each trust excluding applicable GST**.** The fee should be quoted including TA/DA etc.
3. The engagement of Auditor will be for the conducting Audit of Trusts for Financial Year 2025-26.
4. As per prevailing Provident Fund rules Audit Firm who has done audit of CCI Ltd. Employees Contributory Provident Fund, CCI Ltd. Employees Contributory Superannuation Fund and CCI Ltd. Employees Gratuity Fund during F.Y 2024-25 will not be eligible for re-appointment for the F.Y 2025-26. Further, as per prevailing PF Rules same auditors cannot be appointed for more than two years in a block of six years.
5. The tender documents can also be downloaded from the Corporation's web site i.e. www.cotcorp.org.in or from the government tender portal i.e. www.eprocure.gov.in
6. EMD amounting to Rs. 5,000/- (Rupees five thousand only) in the form of Crossed Demand Draft/Pay Order/Banker's cheque drawn on any Scheduled Banks drawn in favour of THE COTTON CORPORATION OF INDIA LTD., payable at Navi Mumbai must accompany each tender. Any Tender not accompanied by the requisite Earnest Money and incomplete in any respect, is liable to be rejected.

Chartered Accountants firms registered under 'Micro & Small Enterprises Act' (MSE) are exempted from submission of EMD, provided a valid certificate issued by 'Ministry of Micro, Small & Medium Enterprises' (MSME)/ 'National Small Industries Corporation' (NSIC) is enclosed with tender document. However, if work is allotted, then such firm has to deposit a security deposit amount of Rs. 5,000 within seven days of tender opening day. If Rs. 5,000 is not deposited within seven days then selection of the audit firm will be treated as void and work will be allotted to L-2, if L-2 will be ready to work at the fees quoted by L-1.

EMD/security deposit will be refunded after successful completion of audit and filing of Income Tax Return. No interest will be paid on EMD/security deposit amount.

7. Tenderer should submit the tender as under:-

   Envelope A: (Technical Bid-I with all enclosures and EMD)

   Envelope B: (Financial Bid-II),

   Envelope C: Envelope 'C' should contain both Envelope 'A' & Envelope 'B'.

   Each envelope be super scribed as "**Tender for appointment of Auditors for the Cotton Corporation of India Ltd., trust funds"** and should bear the full address of tenderer at left side bottom.

8. The sealed tenders must be submitted/dropped in the **Tender Box placed on 4th Floor, the Cotton Corporation of India Limited, Plot no. 3A, Sector 10, CBD Belapur, Navi Mumbai** up to 3.30 pm on **16th December, 2025**.
9. The technical bids for the tenders will be opened on **16th December 2025 at 4:00 PM**. Following the opening of the technical bids, the financial bids of the technically qualified tenderers will be opened. This will take place in the presence of tenderers who wish to attend

THE CORPORATION RESERVES ITS RIGHT TO ACCEPT OR REJECT ANY TENDER(s). HOWEVER, PARTY MAY SEEK THE REASONS FOR REJECTION FROM THE CORPORATION.

General Manager (Finance)

TENDER DOCUMENT

Tender for appointment of Auditors for undertaking the Audit of Accounts CCI Ltd. Employees Contributory Provident Fund, CCI Ltd. Employees Contributory Superannuation Fund and CCI Ltd. Employees Gratuity Fund Trusts of the Cotton Corporation of India Ltd at H.O, CBD Belapur, Navi Mumbai for financial year 2025-26.

TECHNICAL BID- I

INDEX

Sr. No.	Particulars	Page No.
1	Check list for tender documents	1
2	Submission of tender and Declaration **(To be submitted on the letter head of the tenderer)**	2
3.	Notice inviting Bids and Scope of work	3
4.	Format of Undertaking to be submitted along with Technical –Bid (To be stamped and signed by the authorized signatory on letter head of Tenderer)	4
5.	General Terms and conditions	5
6.	Eligibility Criteria for Evaluation of Tender	6
7.	Financial Bid **(To be submitted on the letter head of the Firm)**	7-8

CHECK LIST FOR TENDER DOCUMENTS

Please make tick (√) Mark

1. a. Blank tender document obtained from office of CCI Ltd.				Yes	No
b. Tender document downloaded from web site of CCI Ltd.				Yes	No
2. Earnest Money Deposit Amount of Rs. 5,000/- in favour of The Cotton Corporation of India Ltd., Navi Mumbai is enclosed.				Yes	No
3. Registration of various authorities and their Nos. for Eligibility Criteria *(Self attested Copies of the same shall be enclosed)*					
a. PAN issued by Income tax authority (Govt. of India), *(Self-attested copy of the same shall be enclosed)*				Yes	No
b. GST No. *(Self-attested copy of the same shall be enclosed)*				Yes	No
c. The registered Chartered Accountant firm must have at least 10 years' experience in Auditing of Accounts. *(The copy of registration certificate of the firm)*				Yes	No
d. The tenderer firm must have experience of conducting statutory audit of company and /or such trust audit in at least two central Government /State Government /PSU during last 5 years. (Self-attested copy of appointment/engagement letter issued by the department must be attached)				Yes	No
Sr No.	Name of the Company (Central Govt./ State Govt./PSU)	Date of Assignment	Mode of Assignment (Statutory Audit)		
1 *2* *3*					
(Self-attested copies of two assignment completion certificates/engagement letters issued by the concerned departments/PSU should be enclosed)					
e. The tenderer entity/ any partner/ Director of the entity should not have been convicted in any disciplinary proceedings/criminal case by regulatory authority/court in connection with professional work. Tenderer should not be in black list of any PSU or Govt. Department. Tenderer to submit an undertaking in this respect as per relevant form (self-undertaking to be submitted along with Technical Bid).				Yes	No
f. MSME certificate				Yes	No

Signature and seal of Tenderer

Name:

Capacity /authority to sign:

Full address:

Date: _____

To,
The Cotton Corporation of India Ltd.
Kapas Bhavan, Plot No. 3-A,
Sector-10, CBD Belapur,
NAVI MUMBAI- 400 614.

Sub: Tender for appointment of Auditors for undertaking the Audit of Accounts of CCI Ltd. Employees Contributory Provident Fund, CCI Ltd. Employees Contributory Superannuation Fund and CCI Ltd. Employees Gratuity Fund Trusts of the Cotton Corporation of India Ltd at H.O., CBD Belapur, Navi Mumbai for the financial year 2025-26.

Dear Sir,

1 I/We have read and understood all the terms & conditions of the tender and other instructions and hereby undertake to abide by them.

2 I/We are enclosing herewith, Demand Draft/Pay Order No._____ dated _____in your favour, towards earnest money deposit of Rs.5,000**/-.**

3 I/We have filled and signed each page of the tender documents and the same are enclosed here with.

Signature and seal of Tenderer:

Name:

Capacity /authority to sign:

Full address:

THE COTTON CORPORATION OF INDIA LTD.
CBD BELAPUR, NAVI MUMBAI.

Tender Notice for appointment of Auditors for undertaking the Audit of Accounts of CCI Ltd. Employees Contributory Provident Fund, CCI Ltd. Employees Contributory Superannuation Fund and CCI Ltd. Employees Gratuity Fund Trusts of the Cotton Corporation of India Ltd at H.O, CBD Belapur, Navi Mumbai for the financial year 2025-26.

Notice inviting bids

The Cotton Corporation of India Ltd., Navi Mumbai intends to appoint Chartered Accountant firm as Auditors for undertaking the Audit work of Trusts of the Cotton Corporation of India Ltd. i.e. CCI Ltd. Employees Contributory Provident Fund, CCI Ltd. Employees Contributory Superannuation Fund and CCI Ltd. Employees Gratuity Fund at H.O., Navi Mumbai for financial year 2025-26.

Introduction: -

The Cotton Corporation of India Ltd (CCIL), is a Government of India Undertaking under administrative control of Ministry of Textiles. The Corporation is managing the following Trusts: -

1. **CCI Ltd. Employees Contributory Provident Fund**
2. **CCI Ltd. Employees Contributory Superannuation Fund**
3. **CCI Ltd. Employees Gratuity Fund**

1) CCI Ltd. Employees Provident Fund Trust (CCI EPF): -

The Corporation has established Provident Fund Trust in the year 1972 which is exempted U/S 17 (1)(a) of the Employees' Provident Fund & Miscellaneous Provisions Act 1952. The Fund is recognized under the Income Tax Act 1961. Regular employees and the temporary employees (engaged on seasonal basis) are members of Fund. As on 31st March 2025 the corpus of the Fund is Rs. 238.48 crores.

2) CCI Ltd. Employees Contributory Superannuation Fund (CCI CSS): -

In November 1995, Corporation established a Self-Financing Superannuation Fund and The Superannuation Fund is recognized under the Income Tax Act 1961. Regular employees are members of Fund. As on 31st March 2025 the corpus of the Fund is Rs. 116.83 crores.

3) CCI Ltd. Employees Gratuity Fund Trust: -

The Gratuity Fund was established by the Corporation in the year 1975 and is recognized under the Income Tax Act 1961. As on 31st March 2025 the corpus of the Fund is Rs. 51.78 crores.

Existing Accounting software (ERP): -

The accounts of CCI EPF, CCI CSS and CCI Gratuity Trust are maintained under Oracle E-biz Suite R-12 Platform.

Scope of work:

Audit of accounts of CCI Ltd. Employees Contributory Provident Fund, CCI Ltd. Employees Contributory Superannuation Fund and CCI Ltd. Employees Gratuity Fund for the Financial Year 2025-26 along with their e-filing of Income tax return for the Financial Year 2025-26.

THE COTTON CORPORATION OF INDIA LTD.
CBD BELAPUR, NAVI MUMBAI.

Format of undertaking to be submitted along with Technical–Bid

We hereby confirm that all the documents submitted in this tender are authentic and genuine. Their originals have been issued by the issuing authority mentioned above and no part of the document(s) / information is false, forged or fabricated.

We hereby confirm that our Bid complies with the total technical requirements/ terms and conditions of the Bidding Document and subsequent addendum/corrigendum (if any), issued by the Cotton Corporation of India Limited, without any deviation/ exception/ comments/ assumptions.

We hereby confirm that we are not under any 'liquidation', any 'court receivership' or similar proceedings and 'bankruptcy'. We hereby confirm that any partner / Director of the entity have not been convicted in any disciplinary proceedings / criminal case by regulatory authority(ies)/ court in connection with professional work. We further confirm that we have not been in negative list / blacklisted by any Public Sector Undertaking / Government Organization / CCI Limited. We also confirm that the contents of this Tender have not been modified or altered by us. We agree that if any such deviation is noticed in future, our Bid may be rejected / terminated.

We hereby confirm that we have gone through and understood the Bidding Document and that our Bid has been prepared accordingly in compliance with the requirement stipulated in the said documents.

Date: Signature with seal of the firm
Place: Name & Full address:

The Cotton Corporation of India Ltd.
CBD Belapur, Navi Mumbai

General Terms and conditions of tender: -

1. The Cotton Corporation of India Limited shall not be responsible for any expense incurred by tenderers in connection with the preparation and delivery of their bids, site visit, participating in the discussion and other expenses incurred during the bidding process.
2. Evaluation of technical Bid-I shall be as per elegibility criteria and finacial Bid of only technically qualified tenderers will be opened.
3. Earnest Money Deposit amounting to Rs. 5,000/- (Rupees five thousand only) in the form of Crossed Demand Draft/Pay Order drawn on any scheduled banks in favour of The Cotton Corporation of India ltd., payable at Navi Mumbai must accompany the Technical Bid-I.
4. The EMD/security deposit of Rs 5,000/- of the successful Tenderer shall be refunded after successful completion of audit and filing of Income Tax return.
5. The minimum prescribed fees for the assignment has been fixed at Rs. 5,000/- for each trust (excluding applicable GST). The fee should be quoted including all expenses/taxes except GST. Further, no other expenses will be reimbursed except fees quoted.
6. The firm quoting lowest price (exclusive of GST amount) in aggregate for auditing the books of accounts of all the three trusts including filing of Income Tax return shall be considered for appointment as auditor.
7. In case of a tie in fees quoted it is proposed that firms with longer experience based on year of registration shall be considered for selection.
8. Cotton Corporation of India reserves the right to accept or reject any tender at any time prior to appointment without assigning any reason whatsoever. However, tenderer may seek the reasons for the same.
9. The tenderer is expected to examine the bidding document, including all instructions carefully. Failure to furnish all information required as per the tenderer document may result in the rejection of the Bid.
10. If the tenderer neglects or refuses for their rates quoted after submission of their tender or to comply with the conditions of the tender or any of them, the EMD/security deposit already paid may be forfeited.
11. The fees must be quoted inclusive of all applicable taxes except GST.
12. Confidentiality clause:
    The successful tenderer must not disclose the confidential information obtained from the Corporation/Trust to anyone unless required to do so by law and shall maintain confidentiality. The successful tenderer to whom the work is allotted shall carry out the job at their own and will not sub-let this work to any other firm.
13. The Corporation also reserves its right to cancel the engagement if the performance is not found satisfactory and may forfeit the EMD/security deposit paid.

We hereby agree with all the terms and conditions of the tender and we hereby undertake to abide by same.

Signature and seal of tenderer
Name
Capacity /authority to sign
Full address:

Technical Bid-1

ELIGIBILITY CRITERIA FOR EVALUATION OF TENDERS

1. Name of the firm:	M/s._____ Official Address: _____ _____ City: -_____ PIN: - _____ Tel. No. _____ Mobile No. _____ Email. _____
1a. Date of establishment/incorporation of Firm	
1b. Blank tender documents taken from CCI office	YES ☐ NO ☐
1c. Blank tender document down loaded from CCI's web site.	YES ☐ NO ☐
2. Earnest Money Deposit Amount Rs. 5,000/-& its details:	Rs. 5,000/- (Rupees five thousand only) Drawn on _____ Vide DD/PO No._____ In favour of The Cotton Corporation of India Ltd., _____ is enclosed.
3A. Income tax Permanent Account Number *(Self-attested copy of the same shall be* enclosed*)*	A. PAN No.
3B. GST No. *(Self-attested copy of the same shall be enclosed)*	B. GST No
3C. The registered Chartered Accountant firm must have at least 10 years' experience in Auditing of Accounts. *(The copy of registration certificate of the firm]*	C. The copy of registration certificate of the firm attached: Yes / No
3D. The tenderer firm must have experience of conducting statutory audit of company and/or trust in at least two central Govt. /State Govt. / PSU during last 5 years. (Self-attested copy of appointment/engagement letter issued by the department must be attached)	D. Copy of engagement letters/assignment certificates attached: Yes / No
3E. The tenderer entity/ any partner/ Director of the entity should not have been convicted in any disciplinary proceedings/criminal case by regulatory authority/court in connection with professional work. Tenderer should not be in black list of any PSU or Govt. Department. Tenderer to submit an undertaking in this respect as per relevant form. (Self-undertaking to be attached).	E. Undertaking attached: Yes / No

Signature and seal of tenderer

Name

Capacity /Authority to sign

Full Address:

Tender for appointment of Auditors for undertaking the Audit of Accounts of CCI Ltd. Employees Contributory Provident Fund, CCI Ltd. Employees Contributory Superannuation Fund and CCI Ltd. Employees Gratuity Fund Trusts of the Cotton Corporation of India Ltd at H.O., CBD Belapur, Navi Mumbai for the financial year 2025-26.

TENDER DOCUMENT FOR

FINANCIAL BID

INDEX

Sr.No.	Particulars	Pages
1	Financial Bid	1

Date: _____

FINANCIAL BID

Tender for appointment of Auditors for undertaking the Audit of Accounts of CCI Ltd. Employees Contributory Provident Fund, CCI Ltd. Employees Contributory Superannuation Fund and CCI Ltd. Employees Gratuity Fund Trusts of the Cotton Corporation of India Ltd at H.O, CBD Belapur, Navi Mumbai for financial year 2025-26.

I/we hereby submit our Financial Bid for profession fees for undertaking Audit work of CCI Ltd. Employees Contributory Provident Fund, CCI Ltd. Employees Contributory Superannuation Fund and CCI Ltd. Employees Gratuity Fund trusts of the Cotton Corporation of India Ltd. at H.O, Navi Mumbai as under: -

Particulars	Fees In Rs. (Excluding applicable Taxes)
Minimum Audit Fee including e-filing of returns.	
a. CCI Ltd. **Employees Contributory Provident Fund Trust**	
b. CCI Ltd. **Employees Contributory Superannuation Fund Trust**	
c. CCI Ltd. **Employees Gratuity Fund Trust**	
TOTAL	
(In words: Rupees _____)	

i) The Audit fee quoted above is inclusive of all expenses including TA/DA and all taxes except applicable GST.
ii) Audit Fee will be paid after the approval of Audited Accounts by Board of Trustees and filing of Income Tax return and on submission of bill.
iii) The GST @ _____(%) shall be charged in addition to above fees (please quote GST rate here).

We hereby agree with all the terms and conditions of the tender and we hereby undertake to abide by same.

Date: Signature with seal of the firm

Place: Name & Full address: